

WH/RNM

2<sup>nd</sup> March 2018

Dear Parent/Carer

I am delighted that your son/daughter has been awarded a place at Boston Spa School from September 2018. To secure the place it is necessary for you to confirm your acceptance. If you have not done so already can you please contact Mrs Anderson 01937 846 614 by Friday 16th March.

My name is Sarah Brennan, I am the Progress and Guidance Leader for Key Stage 3 and Transition. I would like to welcome you to our community and look forward to working with you.

At Boston Spa Academy we believe that it is important that we know our students well, so during the coming weeks I will be visiting your son/daughter's school to meet him/her and his/her teachers. I hope to use this opportunity to begin to get to know your son/daughter and to collate all the necessary information we need to ensure a smooth and successful transition from primary school to Boston Spa Academy.

I will write to you again with details of our Induction Programme. In the meantime, some important dates for your diary are our Intake Days; these will take place on Wednesday 11th and Thursday 12th July. This is an opportunity for us to get to know your child and for him/her to become acquainted with our school.

There will also be a meeting for new parents on the evening of Thursday 12th July, which I hope you will be able to attend. At this meeting you will receive all the information that you need to know before school starts in September. I will write to you again nearer the time to let you know the detailed arrangements for these days.

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Clifford Moor Road, Boston Spa, Leeds LS23 6RW

T: 01937 846636

E: [info@bostonspa.leeds.sch.uk](mailto:info@bostonspa.leeds.sch.uk)

W: [www.bostonspa.leeds.sch.uk](http://www.bostonspa.leeds.sch.uk)

 @BostonSpaAcademy

Information about other aspects of our school, particularly school uniform and where you can buy it, can be found on the school website [www.bostonspa.leeds.sch.uk](http://www.bostonspa.leeds.sch.uk). Please follow the link to the Head's blog to see regular celebrations and updates of what is happening currently in school. You can also follow everything that is happening on Twitter @BostonSpaAcad.

In the meantime, if you have any questions or would value the opportunity to meet with a member of staff prior to the above transition arrangements please do not hesitate to contact me via Reception 01937 846636

Yours sincerely

A handwritten signature in blue ink that reads "S Brennan". The signature is written in a cursive style with a large initial 'S'.

**SARAH BRENNAN**  
the Progress and Guidance Leader for Key Stage 3 and Transition