

### Enquiries and Results Post Results Service. Information for candidates

If you have concerns regarding your exam results the Post Results Service is the process by which you can investigate your concerns. This can only be done through the Exam Centre (Boston Spa Academy). You should take advice from your teacher/Year Leader/ Exam Officer to help establish whether to proceed with an enquiry.

Services that are available to candidates.

	Available to	Summary of actions	Deadline for application
Service 1 Clerical re-check	GCSE AS Level A Level	<ul style="list-style-type: none"> <li>Check all parts of the script have been marked</li> <li>The totaling of marks</li> <li>The recording of marks</li> </ul>	20 September 2018
Service 2 Review of marking	GCSE AS Level A Level	<ul style="list-style-type: none"> <li>Clerical check of Service 1</li> <li>A <b>review</b> of marking</li> </ul>	20 September 2018
Priority Service 2	A level	Same as for Service 2. This service is only available to candidates whose higher education place is dependent on the outcome.	24 August 2018
Copies of scripts	GCSE AS level A level		27 September 2018
<b>A signed candidate consent form must be completed for each service request</b>			

	GCSE				As & A Level			
	AQA	EDEXCEL	OCR	WJEC	AQA	EDEXCEL	OCR	WJEC
Service 1 Per paper/unit	£8.05	£11.10	£16.90	£11	£16.10	£11.10	£16.90	£11
Service 2 Per paper/unit	£37.55	£39.50	£47.00	£36	£43.45	£45.85	£47.00	£40:00
Priority Service 2 Per paper/unit					£68.70	£54.65	£58.00	£48
Copies of scripts	£14.35	£12.20	£11.40	£11.00	£14.35	£12.20	£11.75	£11.00
<b>Fees will only be refunded where the enquiry results in a change of the overall grade.</b> <b>Cash or Cheque payable to 'Boston Spa School'</b>								

Possible outcomes of an enquiry are

- Your original mark is confirmed as correct, and there is no change to your grade. (No fee refund)
- Your original mark is raised, so your final grade may be higher than the original grade you received. (Full fee refund)
- Your original mark is lowered, so your final grade may be lower than the original grade you received. This result is binding and original result cannot be reinstated. (No fee refund)

In order to proceed with the enquiry or appeal, you must complete the form below. This tells us that you have understood what the outcome might be, and that you give your consent to the enquiry or appeal being made.



## ENQUIRIES: Candidate consent form

### Information for candidates

In completing this enquiry about your result for one of your examinations after your subject grade has been issued, there are three possible outcomes:

- Your original mark is lowered, so your final grade may be lower than the original grade you received.
- Your original mark is confirmed as correct, so there is no change to your grade.
- Your original mark is raised, so your final grade may be higher than the original grade you received.

In order to proceed with the enquiry about results, you must sign the form below. This tells the head of your school or college that you have understood what the outcome might be, and that you give your consent to the enquiry about results being made.

<b>Boston Spa Academy: Centre Number 37603</b>		
<b>Candidate Name</b>		
<b>Candidate Number</b>		
<b>Service required (tick the required box)</b>	<b>Clerical check</b>	
	<b>Review of marking</b>	
	<b>Priority Review of Marking</b>	
	<b>Copy of script</b>	
<b>Exam Board (tick the required box)</b>	<b>AQA</b>	
	<b>EDEXCEL/Pearson</b>	
	<b>OCR</b>	
	<b>WJEC</b>	
<b>Qualification Level (tick the required box)</b>	<b>GCSE</b>	
	<b>AS level</b>	
	<b>A level</b>	
<b>Subject title</b>		
<b>Specific paper/unit</b>		
<b>Total Cost</b>		<b>£</b>

I give my consent for the Examination Officer to make an enquiry about the result of the examination listed above. In giving consent I understand that the final subject grade awarded to me may be lower than, higher than, or the same as the grade which was originally awarded for this subject

Signed: .....

Date: .....

