

SEND INFORMATION REPORT

Boston Spa Academy

Name of School	Boston Spa Academy
Type of setting	Secondary Academy
Name of SENCo	Rebecca Hall
Address	Clifford Moor Road, Boston Spa, Leeds LS23 6RW
Phone Number of SENCo	01937 846636
Website	www.bostonspa.leeds.sch.uk

School's Inclusion/Mission statement

A path to the future for all

0. Key Terms

- SEND – Special Educational Needs and Disabilities.
- SENCo – Special Educational Needs Coordinator.
- EAL – English as an Additional Language.
- EHCP – Education, Health and Care Plan

1. How will both you and I know how my child/young person is doing and how will you help me to support my child's/young person's learning?

- Every student in the academy is assessed formally on a termly basis and data is reported to parents along with information about whether or not your child is on track to achieve their target grade.
- At each Assessment Point the SENCo, along with the Senior Leadership Team, analyses the data of students with SEND to ensure they are making progress in line with their peers. If students are not making, or are not on track to make expected progress, appropriate intervention will be put in place.
- The Student Planner provides the opportunity for regular home-academy contact. Parents are able to see rewards received for good behaviour, comments about negative behaviour and homework. Parents are encouraged in the Planner to discuss progress with their child's form tutor.
- Where appropriate, e-mail contact is used to communicate more frequently with parents.
- There is a Parents' Evening for each year group every school year, with an additional evening for Year 7 students to review the transition from primary school.

2. How accessible is the academy environment?

- All of the buildings are wheelchair accessible. In addition to this, there are disabled toilets in Maths and English
- Unfortunately the upper floor of the Maths building is not wheelchair accessible.
- All provision for students is highly personalised and we have experience working with the visually impaired and hearing impaired teams. If we have a child with an auditory or visual impairment we would work with the relevant team/s to make reasonable adjustments to the academy environment to support these students.

3. How does the academy know if children/young people need extra help and what should I do if I think my child/young person may have special educational needs?

- We speak with primary schools about each new student joining Boston Spa Academy in Year 6 in order to gather as much information as possible.
- Most students requiring any additional support will be identified at this stage.
- The SENCo holds meetings with Heads of Year about any students who have a SEND and may then assess the student.
- The SENCo enjoys strong relationships with outside agencies should a child need to be assessed for SEND. These agencies will provide examples of good practice for the academy to follow.
- Students are assessed on an individual basis to identify any extra help they may need.
- Assessments take place for individual subjects regularly across the academy. Information from these assessments is used to identify students who are not making expected progress and who may require additional support. However, slow progress and low attainment do not necessarily mean that a student has SEND.
- If parents are worried that their child may have SEND, the SENCo is the first point of contact.

4. How will academy staff support my child/young person?

- All teachers at the academy are teachers of students with SEND and will support students in their classes by personalising their lessons in response to a student's needs.
- The SENCo oversees the education programme on a day to day basis for students with SEND.
- The Link-Governor for SEND (Anthony Casson) is ultimately responsible for holding the academy accountable for the provision for students with SEND.
- Each child is assigned a form tutor who is the main point of contact for any concerns or advice about a student's education. Form tutors are managed by a Head of Year who can also be contacted via the academy's main telephone number.
- The SENCo analyses data at each Assessment Point and tracks students to ensure that provision and support is in place to accelerate that student's progress if necessary and appropriate.

5. How will the curriculum be matched to my child's/young person's needs?

- At Boston Spa Academy, teachers expertly personalise teaching and learning to promote engagement and progress.
- In English and mathematics, students are set by ability in order to maximise progress for all. The sets are regularly reviewed to ensure that no student is being restricted in their learning.
- Although all students will receive *quality first teaching*, other interventions may be necessary.
- In Key Stage 4 (Years 9, 10 and 11), students' curriculum pathways are personalised and reviewed annually to accommodate students' needs where necessary.
- Teaching Assistants are deployed on a personalised, flexible basis to ensure a student has the necessary support to achieve whilst experiencing the freedom to become an independent, resilient learner.

6. What support will there be for my child's/young person's overall well being?

- Pastoral support for all students will primarily be given by the student's form tutor or Head of Year.
- Throughout the academy, students will be part of the Positive Discipline system and be given regular and specific praise in lessons in the form of subject stamps. This system provides a consistent approach to behaviour.
- If students need more guidance with behavioural issues, they may be placed on a PSP with their Form Tutor or Head of Year. This is monitored by the Pastoral Team.
- If the child needs any further specific and personalised support, the SENCo may, if appropriate, assign them a Teaching Assistant.
- When a student needs medicines, these are administered through Student Services once consent from the parent or carer has been given.
- The Attendance Team monitors attendance and devises strategies for improving attendance.
- PSHCEE is delivered termly to all students. The programme will target key issues that support key emotional issues, which are not addressed in the usual curriculum

7. What specialist services and expertise are available at or accessed by the academy?

- The academy has strong ties with specialist services within the area. These include, but are not limited to:
 - Educational Psychologists
 - Speech and Language Therapist Team
 - Child and Adolescent Mental Health Service
 - Visual Impaired Team
- This list is not exhaustive and Boston Spa Academy is committed to communicating and working with professionals involved with a child or family.

8. How will my child/young person be included in activities outside the classroom including academy trips?

- The academy will always strive to ensure your child can play a full part in activities outside the classroom. If assistance is required for your child to fully participate, then the academy will, within the best of its ability, give such assistance.
- Prior to a trip taking place, a letter will be sent home for the parent/carer to return giving consent.
- If a student has a specific need which may affect their participation on an academy trip, then the trip leader would consider this in the planning of the trip. All students are welcome to attend all extra-curricular activities which are available.
- Again, if extra support is required for a student to participate in an extra-curricular activity, then it will be considered in the planning and running of the activity.

9. How will the school prepare and support my child/young person to join the academy, transfer to a new academy or the next stage of education and life?

- For all prospective students, a senior member of staff will speak with that student's current school about any additional needs they might have and liaise with the SENCo so that we can put in place an appropriate transition plan.
- If students have any additional needs, or are on the SEND Register, they may be selected by their school to attend additional transition days which will support the transition process and allow us to further identify any additional support a child may need.
- For students with existing SEND, we invite parents to contact us if they wish to meet regarding the transition of their child.
- Wherever possible, the SENCo will attend to the annual review of all Year 6 students with existing statements of SEND. This will allow a dialogue between the academy and primary school.
- In Year 6, all prospective students and their parents will be given the opportunity to attend a new intake evening, where the policies and procedures for the academy will be given.
- All students are invited to attend two new intake days, when they will be introduced to elements of a 'normal' school day.
- If a student has an existing SEND, the SENCo will invite the parents to attend a meeting where a transition plan will be agreed as appropriate.

10. How are the school's resources allocated and matched to children's/young people's special educational needs?

- If a student has an EHCP, the school will ensure the student has access to the provision described in that document. The provision will be reviewed in partnership with parents along with the student to ensure it is suitable in enabling him/her to make good progress whilst at the same time taking responsibility for their own learning and development.
- Students are assessed for a potential SEND on a highly personalised basis. The SENCo may be alerted to a particular student through a variety of ways, such as a Head of Year or a Teaching Assistant.
- If the SENCo wishes the student to be placed on the SEND Register, the student's parents/carer will be invited into the academy to discuss the reasons for this and what its impact will have.
- The impact will be measured through the student's progress in lessons.
- A member of the Senior Leadership Team will oversee and assure the quality of this process.

11. How are parents involved in the academy? How can I be involved?

- Parents are invited to an annual parents' evening, where they can discuss a student with class teachers and the SENCo.
- If a decision is being made about a particular student, or group of students, the parents and carers of those students will be contacted.
- All parents/carers are invited to join the governing body and in so doing to play a key role in the decision making process.
- If a parent/carer has any queries, then they are invited to contact the academy through the Student Planner, or via the telephone number given above.
- Parents of students with SEND are welcome to contact the SENCo if they have any other enquiries.

12. How are children and young people included in the planning for their support and provision?

- At Boston Spa Academy, excellent relationships are fostered between students and members of staff to ensure all young people feel comfortable and confident when having conversations about their education.
- When a student requires additional provision, this will be explained to that young person as appropriate.
- Every week, in PD hour, students receive an opportunity to speak one-to-one with their form tutor and voice any concerns or troubles they may be experiencing. The form tutor will then deal with this by any appropriate means.
- When reviewing provision, students will meet as appropriate with the SENCo, Head of Year, or form tutor to resolve any worries they may have and promote understanding.

13. Who can I contact for further information?

- As with all students at the academy, the form tutor is the first point of contact if a parent or carer has a concern or is worried about their child.
- If you are considering whether your child should join the academy, the point of contact is:
 - Sarah Brennan, Assistant Principal – info@bostonspa.leeds.sch.uk or 01937 846636; or
 - Sheila Rushton, Admin Assistant (transition) – 01937 846636
- If your child has SEND, please contact the SENCo, Rebecca Hall, directly on 01937 846636.
- Leeds City Council's local offer can be found at: <http://www.leeds.gov.uk/residents/Pages/Leeds-Local-Offer.aspx>
- If you have any complaints, then please follow the academy's complaints procedure, which can be found at: www.bostonspa.leeds.sch.uk